

STUDENT PUBLICATIONS

application for scholarship, 2017-18 academic year

The Bison

Name: _____
H #: _____
Year: _____
Major: _____

Applying for ... (Circle all that apply)

- | | | | |
|---------------------|--------------------|-----------------|--------------------|
| News Editor | Head Sports Editor | Features Editor | Opinions Editor |
| Head Copy Editor | Asst. Copy Editor | Editorial Asst. | Web Editor |
| Multimedia Editor | Asst. Multimedia | Photographer | Asst. Photographer |
| Graphic Designer | Business Manager | Beat Reporter | Asst. Web Editor |
| Asst. Sports Editor | Asst. Designer | | |

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PART ONE: personal information

Name: _____ H#: _____ Campus Box: _____ Email: _____

Year of Graduation: _____ Cell: _____ Twitter Username: _____

Dorm/Off-campus address: _____

PART TWO: experience

School Activities (High School): _____

School Activities (College): _____

What classes have you taken, or are currently taking that are beneficial to this application? _____

If accepted, what is your approximate course load for next semester? _____

Do you have any other jobs? What are they/how many hours? _____

Rate your proficiency with InDesign: Expert Capable Beginner Non-existent

Rate your proficiency with Photoshop: Expert Capable Beginner Non-existent

Rate your proficiency with Final Cut: Expert Capable Beginner Non-existent

Rate your knowledge of AP Style: Expert Capable Beginner Non-existent

Rate your proficiency with Lightroom: Expert Capable Beginner Non-existent

Rate your proficiency with Illustrator: Expert Capable Beginner Non-existent

Anything else we should know about your skills? _____

References: List three LOCAL references. Two must be Harding faculty/staff. Please do not list students. Include name, department (or relationship to you), campus box and phone number.

Why do you want to work for Student Publications? _____

PART TWO: experience continued

If selected, how would you improve the position(s) you applied for? _____

What times are you available to interview? _____

PART THREE: requirements

Section Editors: 1. Two clippings of previous work brought to the interview.

*Opinions editors will be required to write an editorial based on a prompt and give an idea for their weekly column

Copy Editors: 1. Editing exercise (taken at interview).

Editorial Asst.: 1. Current events/fact checking quiz and editing exercise (taken at interview).

Web Editor: 1. One clipping of previous work, 2. Write a short essay on how you will improve the Link. Both brought to interview.

Business Manager: 1. Design an ad, 2. Financial test (taken at interview).

Photographers: 1. Campus event assignment (given at interview), 2. At least three previous work samples.

Multimedia Editors: 1. Campus event video/audio package assignment (given at interview), 2. Three previous work samples.

Graphic Designer: 1. Poll graphic and informational graphic assignment (given at interview), 2. Three previous work samples.

PART FOUR: read and sign

As a member of the Student Publications staff at Harding University, I will uphold the standards of the university by committing myself to willingly follow all the rules and regulations as written in the Student Handbook.

Signature

Date

Thank you for your interest in working with Student Publications. Scholarship positions are limited in number, but we would be pleased to have you work with us, even if you are not selected for a scholarship. All parts of the application procedure must be completed and the proper signature given before the application will be considered valid.

Please complete and return this application including the
Part Three Requirements to Student Publications,
Room 158C on the first floor of the Reynolds Center,
by Friday, April 14, 2017.

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application for scholarship, 2017-18 academic year

General Recommendation (Confidential)

The student listed below has applied for an editorial, photographic, layout or management scholarship for one of our student publications and has given your name as a reference. Please complete this form as soon as possible and return it to Student Publications, Campus Box 10812, by Friday, April 14, 2017.

Student's name _____ Position applied for _____

Your name/title _____

Your campus address/phone _____ How long you have known applicant _____

Please circle the best response, indicating the extent to which you agree with the items as related to the applicant holding a position on the *Bison* or *Petit Jean* staff.

Strongly Agree-1 Agree-2 Undecided-3 Disagree-4 Strongly Disagree-5 Unknown-UK

- | | |
|---|---|
| 1. Is spiritually-minded; seeks to be Christlike in all aspects of his/her life.
1 2 3 4 5 UK | 13. Turns assignments in on time.
1 2 3 4 5 UK |
| 2. Possesses leadership ability.
1 2 3 4 5 UK | 14. Is organized and responsible in his/her work.
1 2 3 4 5 UK |
| 3. Has the respect of his/her peers.
1 2 3 4 5 UK | 15. Is able to work well in groups.
1 2 3 4 5 UK |
| 4. Understands and respects Harding's rules and regulations.
1 2 3 4 5 UK | 16. Participates in class discussions.
1 2 3 4 5 UK |
| 5. Works well with people of all types of personalities.
1 2 3 4 5 UK | 17. Is cooperative in accepting responsibility for course work.
1 2 3 4 5 UK |
| 6. Is capable of handling a heavy work load.
1 2 3 4 5 UK | 18. Enjoys being with people.
1 2 3 4 5 UK |
| 7. Is dependable; does what he/she says he/she will do.
1 2 3 4 5 UK | 19. Takes pride in doing work well rather than being content to just "get by."
1 2 3 4 5 UK |
| 8. Is representative of the type of student for which Harding stands.
1 2 3 4 5 UK | 20. Expresses himself/herself well in written assignments/es say tests.
1 2 3 4 5 UK |
| 9. Has a pleasing personality; is not abrasive and demanding.
1 2 3 4 5 UK | |
| 10. Knows his/her limitations and is willing to seek help when needed.
1 2 3 4 5 UK | |
| 11. Is emotionally stable.
1 2 3 4 5 UK | |
| 12. Attends class regularly.
1 2 3 4 5 UK | |

Recommended: _____

Not Recommended: _____

Signature: _____

Date: _____

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- | | | | | | | | |
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| 2. | Possesses leadership ability. | 1 | 2 | 3 | 4 | 5 | UK |
| 3. | Has the respect of his/her peers. | 1 | 2 | 3 | 4 | 5 | UK |
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Recommended: _____

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Signature: _____

Date: _____